

## Overview of the Maktab Programme:

Our makaatib operate from Monday to Friday, 3pm to 5pm (some makaatib also operate a Saturday morning class). All grades are accommodated, however our primary focus is grade 0 to grade 7, therefore you will find that the main syllabus is covered within this period.

Below is the timetable for the week. All subjects are covered on a weekly basis:

### ***Time Table***

*(Grades 1-2)*

<i><b>Time</b></i>	<i><b>50 min</b></i>	<i><b>25 min</b></i>	<i><b>25 min</b></i>	<i><b>20 min</b></i>
<i><b>Monday</b></i>	Qaidah	Surahs	Duas	Fiqh
<i><b>Tuesday</b></i>	Qaidah	Surahs	Duas	Aqaaid
<i><b>Wednesday</b></i>	Qaidah	Surahs	Duas	Hadeeth and Akhlaaq
<i><b>Thursday</b></i>	Qaidah	Surahs	Duas	History
<i><b>Friday</b></i>	Qaidah	Surahs	Duas	Tarbiyah Durood Shareef Dua

Daily pupils should be encouraged daily to make zikr and recite Durood Shareef for 5 minutes before going home.

### ***Time Table***

*(Grades 3-7)*

<i><b>Time</b></i>	<i><b>50 min</b></i>	<i><b>35 min</b></i>	<i><b>35 min</b></i>
<i><b>Monday</b></i>	Quraan	Surahs	Fiqh
<i><b>Tuesday</b></i>	Quraan	Duas	Aqaaid
<i><b>Wednesday</b></i>	Quraan	Surahs	Practicals / Sunnats
<i><b>Thursday</b></i>	Quraan	Duas	History
<i><b>Friday</b></i>	Quraan	Hadeeth & Akhlaaq	Tarbiyah Durood Shareef Dua  REVISION

Daily pupils should be encouraged to make zikr and recite Durood Shareef for 5 minutes before going home.

## Books used in our syllabus:

**Qaidah:** This is the stepping stone into Qur-aan. At grade 0, the pupil will begin with **Yassarnal Qur-aan Part 1**. The following year in grade 1 the pupil will move onto **Yassarnal Qur-aan Part 2**. Thereafter in Grade 3, the pupils should begin with the first Juz/Para of The Qur-aan Shareef. By the time the pupil reaches grade 7, he or she will complete a khatam of the Qur-aan and should be able to recite Qur-aan fluently.

**Surahs:** In this subject the pupils memorize selected Surahs from Juz/Para Amma, thereafter Surahs like, Surah Yaseen, Mulk, Waaqiah and so on are memorized. A book called the “**Surah kitaab**” which has been prepared according to our syllabus is used.

**Duas:** In this subject, a pupil will learn the Masnoon Duas for everyday living like eating, sleeping, toilet Duas, etc. A kitaab called “**Essential Duas for Muslims Grade 1-7**” is used for this.

For **Fiqh, Aqaaid and Seerah** there are books for each grade. For some grades we also use the Tasheel range of books.

**Ahaadeeth and Akhlaaq:** In this subject a pupil will learn a selection of 40 Ahaadeeth. Lessons of Akhlaaq and Tarbiyat are taught to the pupils. For this the book “**Tasheelul Akhlaaq wal Aadaab Grade 1-7**” is used.

**Practicals and Sunnats:** In this subject, the practical part of the fiqh are demonstrated and taught to the pupils. Pupils are also made to practically demonstrate the lesson, like everybody will be taken to the wudhu khana and will be made to demonstrate the wudhu. Together with this, the day to day Sunnats are also taught to the pupils, like the Sunnats of eating, dressing, Sunnat etiquettes of using the toilet, etc. The book “**A Detailed Guideline to the Practical method of Wudhu, Ghusal, Salaah and Tayammum**” is used for this. This subject is only taught from grade 3 onwards.

The Grade 0 class uses the “**Little Angel Series Pre Madrasah**” set of books. It is an entire Syllabus for Pre School or Grade 0.

Once a week, a special book for the senior pupils (Grade 6 and 7), **Tuhfatush Shabaab** for boys and **Tuhfatul Banaat** for girls are taught. Details of this subject can be found in the Introduction of these books.

Our books can easily be downloaded from our website. Hardcopies are available for purchase from our offices.

## Syllabus Breakdown:

In the following pages is the Syllabus breakdown which is a guideline to the amount of work that needs to be covered for the month. The amount of work for each term is so minimal which makes it absolutely easy for even a slow learner to complete and even reinforce in the time allocated for revision.

### Other Important Points:

Teachers are also encouraged to conduct Taleem of the Abridged Fazaale A’amaal with the students everyday in the last few minutes of class time. There is also a breakdown for this.

Another Important programme which is encouraged for the teachers to implement is the Imaani Muzaakrah. Details for this can be found on our website.

This is just a very basic overview of how our makaatib operate. You can also refer to our teachers guide “A Detailed Guideline for Maktab Teachers” for more details.

If you have any further queries or you require a more deeper insight on anything, then please do not hesitate to contact our head of department on: [info@talimiboardkzn.org](mailto:info@talimiboardkzn.org) or call in on +27319122172 during office hours preferably between 8:30 am to 11:00 am (South African time), Monday to Thursdays and Saturdays.

Qaidah / Qur-aan Syllabus Breakdown													
Grade	Subjects	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	
0	Yassarnal Qur'aan Part 1	Page 1	Page 2-5	Page 6-9	Page 10-13	Page 14-16	Revision Pg. 1-16		Page 17-20	Page 21-24	Page 25-28	Revision	
1	Yassarnal Qur'aan Part 2	Revision of Part 1	Page 1-6	Page 7-11	Page 12-15	Page 16-18	Revision Pg. 1-18		Page 19-23	Page 24-27	Page 28-30	Revision Pg. 1-30	
2	QUR-AN Juz 1 - 2	Pg. 2 - 6	Pg. 7 - 11	Pg. 12 - 16	Pg. 17 - 21	Pg. 22 - 28	Revision		Pg. 29 - 36	Pg. 37 - 44	Pg. 45 - 56	5 Lines per day	
													1/3 Page per day (4 Lines)
3	QUR-AN Juz 3 - 6	Pg. 57 - 66	Pg. 67 - 78	Pg. 79 - 89	Pg. 90 - 101	Pg. 102 - 112	Revision		Pg. 113 - 126	Pg. 127 - 140	Pg. 141 - 154	Pg. 155 - 168	Revision
4	QUR-AN Juz 7 - 12	Page 169 - 186	Page 187 - 205	Page 206 - 224	Page 225 - 242	Page 243 - 262	Revision		Page 263 - 280	Page 281 - 299	Page 300 - 318	Page 319 - 336	Revision
5	QUR-AN Juz 13 - 20	Page 337 - 355	Page 356 - 377	Page 378 - 399	Page 400 - 420	Page 421 - 448	Revision		Page 449 - 476	Page 477 - 504	Page 505 - 532	Page 533 - 558	Revision
6	QUR-AN Juz 21 - 30	Page 559 - 587	Page 588 - 620	Page 621 - 652	Page 653 - 684	Page 685 - 717	Revision		Pg. 718 - 750	Pg. 751 - 783	Pg. 784 - 816	Pg. 817 - 848	Revision
7	Qur-an Khatam Juz 1 - 30	4 & 1/2 to 5 Pages per Day											

SURAHS — Syllabus Breakdown					
Grade	Term One	Term Two	Term Three	Term Four	
0	Surah Faatiha	Surah Ikhlāas	Surah Naas	Surah Kausar	
Last 3 aayaat of Surah Saafaat (Pg 628)					
1	Surah Asar	Surah Falaq	Surah Lahab	Surah Nasar	
Last 2 aayaat of Surah Bani Israeel (Pg 408)					
2	Surah Kafiroom	Surah Ma’oon	Surah Quraysh	Surah Feel	
Ayat no.26 & 27 of Surah Aali Imraan (Page 72-73)					
3	Surah Humaza	Surah Takaasur	Surah Al-Qaari’ah	Surah Aa’diyaat	
Aayatul Kursi					
4	Surah Zilzaal	Surah Qadar	Surah Teen	Surah Inshiraah	
Last 3 aayaat of Surah Hashar (Page 765)					
5	Surah Duha	Surah Yaseen Aayah 1-12	Surah Yaseen Aayah 13 –21	Surah Yaseen Aayah 22 –32	
Last Ruku of Surah Baqarah (Page 67)					
6	Surah Yaseen Aayah 33-46	Surah Yaseen Page 47-61	Surah Yaseen Aayah 62 –74	Surah Yaseen Aayah 75-83	
1. Surah Bayyinah (Pg. 840)    2. Surah ‘Alaq (Pg 839)					
7	Surah Mulk Ruku one		Surah Mulk Ruku two		
Surah Alif Laam Meem Sajdah (Pg. 577)					
Grade	PRACTICALS AND SUNNATS				
3	Istinjaa	Wudhu	Sunnats of toilet	Sunnats of eating	
4	Ghusal	Tayammum	Adhaan & Iqaamah	Sunnats of drinking	Sunnats of sleeping
5	Salaah - Detailed demonstration with all Sunnats & Duas		Sunnats on awakening	Sunnats when wearing clothes	
6	Witr Salaah	Sajdadut Tilaawah	Sajdatus Sahw	Sunnats of Home	Miscellaneous Sunnats
7	Eid Salaah	Janaazah Salaah	Salaah of a Masbooq	Virtues of visiting the Graveyard	Rev. of all 100 Sunnats

# DUAS Syllabus Breakdown

Grade	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
0	Ta'aw-wuz	Tasmiyah	Salaam and reply Thanking s.o	1st kalimah	2nd kalimah	3rd kalimah	Before eating	Before sleeping	Sneezing	Durood Shareef	Revision
1	Revision	4. 4th Kalima	5. 5th Kalima	6. Imaani Mujmal	7. Imaani Mufassal	Revision	10. welcome 11. Before meals 12. Forgetting to recite the dua no.8	13. After meals 14. B4 Sleeping 15. Awakening	16. Before toilet 17. After toilet	18. When thanking s.o. 19. Intend to do S.T 20. Sneezing duas 21. increase knowledge 22. Dua for parents 23. Durood Shareef	Revision
2	Revision	24. Takbeer 25. Thanaa 26. Ta'awuz 27. Tasmiya 28. Tasbeeh in ruku 29. Tasme'	30. Dua in Qaumah (1) 31. Dua in Qaumah (2). 32. Tasbeeh in sajda 33. Dua in jalsa	34. Tashah'ud	35. Durood-e-Ibraheem	Revision	Revision	36. Dua after Durood-e-Ibraheem	37. Azaan 38. Iqaa mah	39. Dua after azaan	Revision
3	Revision	40. Before wudhu 41. Whilst making wudhu	42. After wudhu 43. When entering the masjid	44. When leaving the masjid 45. After drinking water 46. After drinking milk	47. When wearing clothes 48. When looking into the mirror	Revision	Revision	49. When entering the home 50. When leaving home	51. When bidding farewell 52. When it rains 53. On hearing good news	54. When a loss occurs 55. When in bodily pain 56. When in difficulty 57. Death on Imaan	Revision
4	Revision	58. When getting into a vehicle 59. When the vehicle moves	60. Returning from a journey 61. When entering a town or city	62. Dua-e-Qunoot	63. Dua after witr 64. On seeing the new moon	Revision	Revision	65. Dua for fasting 66. When breaking fast	67. When eating elsewhere (1) 68. When eating elsewhere (2)	69. When eating the 1st fruit of the season 70. Affected by calamity	Revision
5	Revision of all duas from grade 1- 4		71. When in financial difficulty 72. When seeing s.o. in distress 73. Dua for fever	74. Visiting the sick 75. At the time of death	76. Thana of janaza 77. Dua in janaaza salah (adult)	Revision	Revision	78. Dua in janaaza salah (boy) 79. Dua in janaaza salah (girl)	80. Entering the graveyard 81. Laying the dead into the qabar	82. Filling the qabar with soil	Revision
6	Revision of all duas from grade 1-5		83. At the time of sunset 84. When seeing the moon	85. At the time of draught 86. Excessive rain	87. wear new clothes 88. Leaving a gathering 89. Entering a shopping centre	Revision	Revision	90. Ninety-nine names of Allah.			Revision
7	Revision of all duas from grade 1-6		91. When laying the qurbaani animal down for slaughtering 92. When slaughtering	93. Sayyidul Istighfaar	Revision	94. Dua for Istikharaah And alternate dua	95. Most comprehensive dua		Revision		

FIQH											
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov
Grade 1	Lessons 1 - 10 Istinjaa		Lessons 11 - 16 Keep your body clean		Revision		Lessons 17 – 24 Clean Habits		Lessons 25 - 31 Surroundings of a Muslim		REV
Grade 2	Lessons 1-3			Lessons 4-5		REV	Lessons 6-9			Revision	
Grade 3	Lesson 1-2		Lesson 3-4	Lesson 5-6	Lesson 7	REV	Lesson 8-9		Lesson 10-11	Revision	
Grade 4	Lesson 1 - 2		Lesson 3 – 4	Lesson 5 – 6	Lesson 7 – 8	REV	Lesson 9 - 12		Lesson 13 - 15	Revision	
Grade 5	Lesson 1 - 5		Lesson 6 - 9	Lesson 10 - 13	Lesson 14 - 17	REV	Lesson 18 - 23		Lesson 24 - 28	Revision	
Grade 6	Basic Fiqh (Part One) Page 1-29					REV	Basic Fiqh (Part One) Page 30-55				REV
Grade 7	Basic Fiqh (Part Two) Page 56—85					REV	Basic Fiqh (Part Two) Page 86-104				REV

AQAAID											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Grade 1	Lessons 1-2 Stories 1-2			Lessons 3-4 Stories 3-4		REV	Lessons 5-7 Stories 5-7			Revision	
Grade 2	Lessons 1-3 Stories 1-3			Lessons 4-5 Stories 4-5		REV	Lessons 6-8 Stories 6-8			Revision	
Grade 3	Lesson 1-2			Lesson 3		REV	Lesson 4-6			Revision	
Grade 4	Lesson 1 - 2		Lesson 3-4	Lesson 5	Lesson 6	REV	Lesson 7-9		Lesson 10	Revision	
Grade 5	Lesson 1-2		Lesson 3-4	Lesson 5	Lesson 6	REV	Lesson 7-8		Lesson 9	Revision	
Grade 6	Lesson 1-2			Lesson 3-4		Lesson 5-6	Lesson 7-8	Lesson 9-11		Lesson 12-13	Lesson 14 REV
Grade 7	Basic Aqaaid (Part One) Pages 1-49					REV	Basic Aqaaid (Part Two) Pages 50-67				

HISTORY											
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov
Tasheel ut Tareekh Book 1											
Grade 1	Lesson 1-3			Lesson 4-6		Revision	Lesson 7-11			Revision	
Tasheelut Tareekh Book 2											
Grade 2	Lesson 1-3			Lesson 4-5		Revision	Lesson 6-9			Revision	
Islamic History Book 3											
Grade 3	Lesson 1-3		Lesson 4-7	Lesson 8-10		Lesson 11-14	Revision	Lesson 15-19		Lesson 20-24	Revision
Islamic History Book 4											
Grade 4	Lesson 1-3		Lesson 4-6	Lesson 7-10		Lesson 11-14	Revision	Lesson 15-20		Lesson 21-25	Revision
Seerah of Muhammad [Sallallahu alayhi wasallam] Book 5											
Grade 5	Lesson 1-3		Lesson 4-6	Lesson 7-8		Lesson 9	Revision	Lesson 10-14		Lesson 15-17	Lesson 18-19 Revision
Seerah of Muhammad [ Sallallahu alayhi wasallam] Book 6											
Grade 6	Lesson 1-2		Lesson 3-5	Lesson 6-7		Revision	Lesson 8-13		Lesson 14-17	Lesson 18-20	Revision
Khulafa-e-Rashideen Book 7											
Grade 7	The Sahabah	Hadhrat Abu Bakr (RA)			Hadhrat Umar (RA)		Revision	Hadhrat Usmaan (RA)		Hadhrat Ali (RA) Revision	

HADITH											
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov
Grade 1	No. 1		No. 2		No. 3	Revision 1-3		No. 4	No. 5	Revision 1-5	
Grade 2	No. 6		No. 7		No. 8	Revision 1-8		No. 9	No. 10	Revision 1-10	
Grade 3	No. 11		No. 12	No. 13	No. 14	Revision 1-14		No. 15	No. 16	Revision 1-16	
Grade 4	No. 17		No. 18	No. 19	No. 20	Revision 1-20		No. 21	No. 22	Revision 1-22	
Grade 5	No. 23		No. 24	No. 25	No. 26	Revision 1-26		No. 27	No. 28	Revision 1-28	
Grade 6	No. 29		No. 30	No. 31	No. 32	Revision 1-32		No. 33	No. 34	Revision 1-34	
Grade 7	No. 35		No. 36	No. 37	No. 38	Revision 1-38		No. 39	No. 40	Revision 1-40	